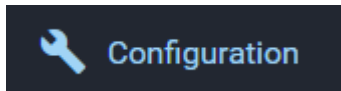# How Do I Create a Comment Set for my Device(s)?

A comment set is a list of one or more comments. Comment sets are institution and device type specific. RALS provides the ability to define the list of comments uploaded to devices, and process comments received with results.

Depending on the device type, comments may be uploaded to the device for selection by the operator, entered at the device as a code, or entered exactly as defined in RALS for matching. Comments may also be designated as Flag for Review, or chartable.

Navigate to the Comment Sets Page:

On the main navigation menu, click **Configuration** and select **Comment Sets.**

Create A Comment Set:

1. Click ⊕ **Add**, in the top, right, corner of the screen.

2. On the **General** card: Enter a **Name***, **Device Type***, and **Institution***, and click **NEXT.**

3. **Assign Location (s)** to the comment set by checking off the desired locations and click **NEXT**.

    NOTE: If a device supports comment upload from RALS, assigning locations is the mechanism for sending the comments to the device's assigned location.

4. Click ⊕ **Add** to create a comment.

a. Enter a **Description*** and, depending on the device type, a **Code*** may be entered. This code will be entered at the device and correspond to the comment **Description**, to be seen in RALS.

    Note: *The formatting requirements for this code vary, depending on device type. Please check manufacturer's guidelines.*

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b. **Flag for Review** If selected, results with this comment attached may be held for further review on the Results page. The Flag will display **Comment** in the Results grid.

Note: *If **Comments** are being evaluated in **Evaluation Criteria** and are set to "Hold," in the **Flag Configuration** for these locations, these comments can then be held on the **Results** page for POCC review and will not automatically be sent to the outbound.*

> **New Comment**
>
> Description *
> Wrong Patient
>
> ☑ Flag For Review
> ☐ Chartable

c. **Chartable** If selected, this comment along with the patient result, will be sent to the LIS/EMR. The LIS/EMR must be configured to accept the comment.

> **New Comment**
>
> Description *
> Dr. Notified
>
> ☐ Flag For Review
> ☑ Chartable

d. Depending on the device type, a **Comment Type,** may be an option. If desired, select the types of tests this comment will be applied to by placing check marks in the corresponding boxes (these options will vary, depending on device type) and click **OK.**

> **New Comment**
>
> Description *
> Will Repeat
>
> ☑ Flag For Review
> ☐ Chartable
>
> ☑ Patient Test
>
> ☑ QC Test
>
> ☑ Linearity Test
>
> ☑ Proficiency Test
>
> ☐ Correlation Test

5. Once all Comments have been entered, click **SAVE**.