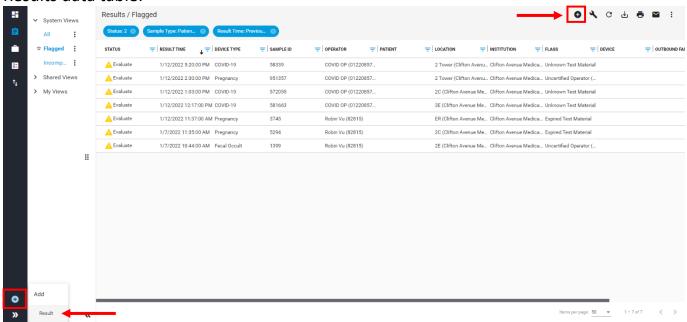


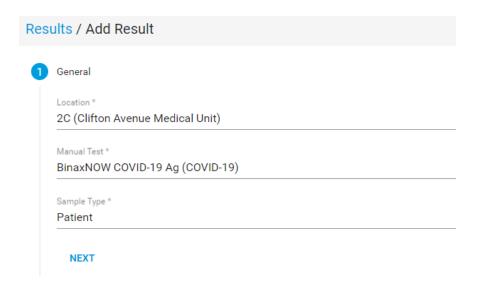
How do I Result a Manual Test?

To Result a Manual Test:

1. Click on **Result** within the Universal Add button or click on the **Add** icon in the Results data table:



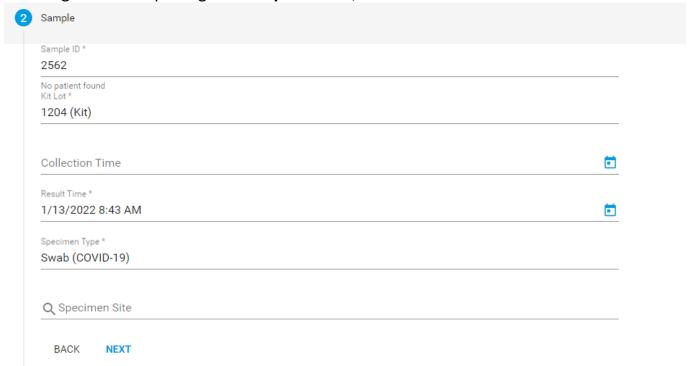
2. Complete the **General** section, which includes selecting the **Location** the test was completed in, the **Manual Test** being resulted, and select the **Sample Type**, then click **Next**



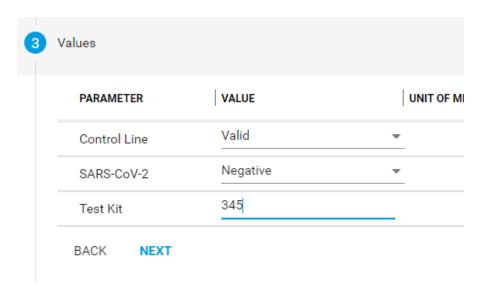


How do I Result a Manual Test?

3. Complete the **Sample** section, filling in the required and optional fields as configured within RALS. Required fields will have an asterisk next to the title. Configuration of the manual test will vary, be sure to follow internal procedures when resulting. After completing the **Sample** details, click **Next**



4. Enter the manual test result/s, then click Next





New UI FAQ #15

How do I Result a Manual Test?

5. Comments can be added by clicking the **Add** icon. Select from the drop-down list or enter a free-text comment.

4	Comments	
	•	
	Free Text Comment	
	BACK SAVE	_

6. To complete the test, click Save