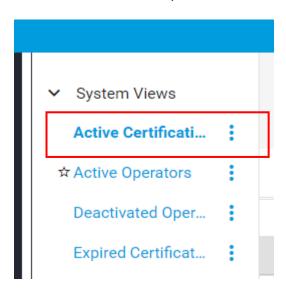


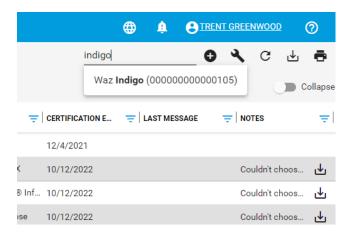
## How do I Edit an Operator's Certification?

## To edit an Operator's certification:

1. Click on the System View **Active Certifications** which will include the Device Type and Certification Expiration columns by default (the "collapse certifications" feature will be disabled).



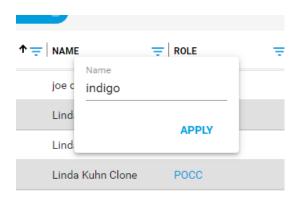
- 2. Search for a specific operator using either one of the following methods:
  - a. Operator Search Field:



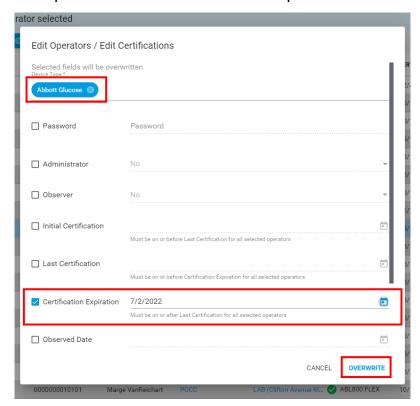


## How do I Edit an Operator's Certification?

b. Filter the Name or ID Column



- 3. Select the Operator
- 4. Use the right mouse click function to select **Edit Certification** from the dropdown menu
- 5. A new window will open
- 6. Search for the device type
- 7. Check the box next to the field/s you would like to edit then click **OVERWRITE** and the operator's certification will be updated:

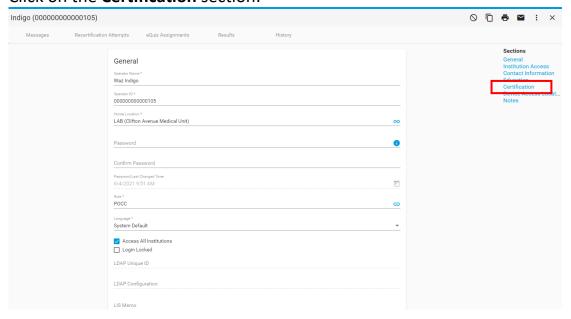




## How do I Edit an Operator's Certification?

Alternatively, you can edit an Operator's certification directly from the Operator details page:

- 1. Double click on an Operator
- 2. Click on the **Certification** section:



- 3. Click the edit 🖍 button next to the Device Type
- 4. Update the certification, then click **OK**
- 5. Click the **Save** button and the operator will be updated