New UI FAQ #8

How do I Review a Result?

Review notes can be added to multiple types of results, including but not limited to Patient, Quality Control, Linearity, and Proficiency.

To add a review note:

1. Select the result, or if attaching a review to multiple results, select all applicable tests by using the CTRL + CLICK or SHIFT + CLICK function

2. Click the **REVIEW** button at the top of the data table or use the right click menu to select **REVIEW** and a new window will open

3. When reviewing non-patient results that you would like to exclude from Charts and Statistical calculations such as QC and Linearity, be sure to check the **Exclude from Statistics and Charts** box

4. Enter the review note in the free text field or select a saved note

5. Click on **REVIEW** to save the update

A result can have multiple reviews and the RALS System will store this information indefinitely and it cannot be edited or deleted. RALS will automatically attach the reviewer's name, note, and date to the result and the notes will be saved within the **Reviews** tab of the result details.

Click here to view a video of this FAQ.